

# *FLORAL EXPRESS SERVICE GUIDE* for Weddings & Special Events

The types of services available from *Floral Express* include:

## **MINIMUM SERVICE**

Minimum Service includes the delivery of personal flowers such as corsages, boutonnieres, bouquets and arrangements. Delivery personnel provide this service. The minimum delivery charge is \$25.00 plus \$5.00 for every \$100.00 in flowers or portion after the first \$100.00.

## **SECONDARY SERVICE**

In addition to the service listed under "Minimum Service", Secondary Service includes the person or persons delivering the flowers will help with the placement of floral arrangements. They will assist with the pinning on of corsages and boutonnieres, provided the wedding party is available at the time of delivery. One of these persons will be a floral designer or designer's helper. Also, they will double check that all details are covered prior to the function. This charge is the delivery charge shown above plus \$50.00 per hour with a minimum of one hour.

## **PROFESSIONAL SERVICE**

Professional Service includes total set-up and break down of function with the minimum service fee of 10% of total charge of flowers plus \$75.00 per hour for each designer and \$25.00 for each additional person with a minimum of one hour. Any additional flowers or equipment used will be added accordingly.

## **ULTRA-PROFESSIONAL SERVICE**

Ultra-Professional Service includes "Professional Service" above, plus \$500.00, for our staff to stay throughout your function.

NOTE: A credit card number on file is necessary in order to add any last minute items (with prior approval).



## **DECORATING CAKES**

The charge for decorating cakes will be the cost of flowers, plus \$75.00 per hour, for the professional service of a designer with a minimum charge of one hour.

## **NEWSPAPER WRITE-UPS**

The charge for providing the details of your wedding flowers to a newspaper will be \$50.00.